



Government of the District of Columbia
Vincent C. Gray, Mayor



Mayor's Office on African Affairs
Ngozi Nmezi, Director

African Community Grant FY14 Call for Reviewers

The Mayor's Office on African Affairs (OAA) is seeking qualified individuals to serve as reviewers for its FY14 African Community Grant. Reviewers help OAA select the best proposals from a competitive pool of applicants and are chosen based on their knowledge, education, and experience. The review process is designed to ensure that each grant is awarded on the basis of evaluation selection criteria. Reviewers are therefore essential to the grant process as they evaluate and score applications and provide objective recommendations for potential recipients. The grant review panel will reflect a broad diversity of ethnicity, gender, age, and experience.

All residents of the District of Columbia are encouraged to apply to serve as reviewers. All reviewers must be actively involved with the DC African community. Expertise in the following areas is strongly suggested and should be noted when applying:

- Strong writing, listening, and speaking skills;
- Relevant education, training, and/or experience in the subject areas of the grant program;
- Knowledge of and/or experience with program planning, implementation, and evaluation processes

The OAA offers funding in the following **priority areas**:

- Jobs, Workforce, or Economic Development
- Linkage to Health and Human Services
- Youth Engagement and Education
- Promotion of Arts, Culture and the Humanities

Reviewers will have 3 weeks to review a maximum of 5 applications each. Reviewers do not receive compensation and are appointed for FY14 with the possibility of reapplying for future review opportunities at OAA.

Please send us your resume and a letter of interest by **Monday, April 7, 2014**. OAA staff will contact reviewers with confirmation of acceptance by **Tuesday, April 8, 2014**.

Please submit your letter of interest and resume via email at: oaa@dc.gov with subject: **FY14 OAA Community Grant Reviewer**.

For further questions, please contact Heran Sereke-Brhan, OAA Deputy Director, at 202-727-5634.